

## **Automatic Teller Machine (ATM) Safety Tips**

- Make sure the ATM area is well lit.
- Use drive-up ATMs whenever possible.
- If you are accessing the machine at night, have someone accompany you.
- Stand directly in front of the ATM, so no one can see the numbers you input.
- Don't hesitate to cancel the transaction and leave.
- Never reveal your PIN number to anyone.
- Do not write your PIN number on your ATM card.
- Do not leave your receipts at the ATM site.
- Never give ATM account information over the phone.
- Do not stay at the ATM to count your cash.
- Keep your receipts to verify your account activity.